



Architectural Request

May be mailed, faxed, or emailed to arcdocs@hoaupstate.com
HOA Community Mgt. Managing Agent for Mahaffey Plantation POA
400 Regent Park Ct, Suite 100
Greenville, SC 29607
Phone (864) 277-4507 x6 Fax (864) 277-3308

Owner Name: _____ Address: _____

Date Submitted: _____ Phone #: (home) _____ (work) _____

Category of Improvement

____ Landscaping ____ Playground Equipment ____ Solar Panels
____ Structure ____ Satellite Dish
____ Fence ____ Other (Please specify) _____

Information ARC requires to proceed with your request:

*PLEASE NOTE: Failure to provide all required information will result in the return of your request
Please refer to covenants regarding your request*

- ____ Site Plan Available at www.greenvillegov.org Select Real Property Search to view & print an aerial view of your lot
- ____ Indicate location of improvements on site plan – (Must be included for review)
- ____ Grading/landscape plan (if applicable)
- ____ Include photo, brochure or sketch of improvement
- ____ Material listing (including colors, etc.)

FENCE INSTALLATION:

Fence Height: ____ 4' ____ 6'
Fence Style: ____ Privacy ____ Picket ____ Shadow Box
Fence design: ____ Scalloped Upward ____ Straight Top (only for iron)
Materials: ____ Wood ____ Iron / Aluminum Fence Color: _____

DETACHED BUILDING INSTALLATION:

- ____ May not exceed 1 ½ story in height and located in the back yard
- ____ Shall be constructed of materials matching or complementing main dwelling on lot

SOLAR PANELS:

- ____ Rear roof installation / Not visible from the street
- ____ Solar panels must be flush and flatly mounted to the roof plane and may not extend above the roof line
- ____ Solar panels and frames shall be black, dark in appearance, and non-glare
- ____ No free-standing or ground-mounted solar panels permitted
- ____ Inverter, junction box, dc & ac disconnect switch shall be mounted next to utility meter
- ____ All wiring associated with installation and operation must be well hidden from view of surrounding houses

APPROVED _____ AC Member _____ Date

DENIED: _____ AC Member _____ Date

Reason for denial: _____

ARC Response to inquiry within 30 days
All complete requests sent to ARC on date of receipt – Notice of approval prepared upon receipt of ARC decision
Our office cannot provide status updates on pending ARC Requests.